

ARTIFICIAL LIMBS MANUFACTURING CORPORATION OF INDIA
(A GOVERNMENT OF INDIA UNDERTAKING)
(AN ISO : 9001-2000 COMPANY)
G.T. ROAD, KANPUR-208016 (U.P.)

Artificial Limbs Manufacturing Corporation of India (ALIMCO), a growth oriented ISO 9001:2000 company, engaged in the manufacture and supply of quality disability aids & Appliances, invites applications from dynamic and goal oriented Indian Nationals for the following posts for its Headquarter at Kanpur and for its Auxiliary Production Centres (APCs) at Bangalore/Bhubaneshwar/Jabalpur/Chanalon (Punjab) or any of its offices/works located in India.

Sl. No.	Post	Grad	Scale of Pay (Rs)	No. of Posts			Upper age limit as on 01.04.08
				Gen	OBC	SC	
1.	Senior Manager (Finance)	E-5	16,000-400-20,800/-	01	NIL	NIL	50 Years
2.	Senior Manager (Tech)	E-5	16,000-400-20,800/-	04	01	NIL	50 Years
3.	Accounts Officer	E-1	8,600-250-14,600/-	02	01	01	35 Years

QUALIFICATION & EXPERIENCE (AS ON 01.04.2008)

For Sl.No.1 : Chartered Accountant/Cost Accountant/MBA with specialization in Finance. Minimum 15 years experience in Finance & Accounts Department of any reputed organization. Minimum 5 years experience at Manager level & knowledge of computer is desirable.

For Sl.No. 2 : Engineering Graduate in Mech./Elect./Electronics Engineering. Additional qualification in Production/Materials/Marketing Management is desirable. Minimum 15 years experience of working in Production/Marketing/Materials/Projects Department of a reputed engineering industry. Minimum 5 years experience at Manager level is desirable.

For Sl.No.3 : CA/ICWA/MBA. Working experience in reputed organization is preferred.

The pay scales carry Industrial DA, HRA, Medical Facility, LTC, CPF, Gratuity etc. as per Company's Rules. Pay scales are likely to be revised. Maximum age is relaxable for PwDs, Ex-servicemen and internal candidates. Age of superannuation is 60 years.

To & fro 2 tier AC fares or actuals whichever is lower through shortest route shall be admissible on production of ticket for attending the test/interview.

Candidates working in Govt/Semi-Govt/Public Sector Undertakings should apply through proper channel. The details of other terms & conditions of appointment together with the format for submitting the application can be downloaded from our website www.artlimbs.com.

Duly filled in applications should reach the Company Secretary, ALIMCO, G.T. Road, Kanpur, within 21 days from the date of publication of this advertisement superscribing the envelop with "Post applied for _____"

The Corporation reserves the right to accept or reject the candidature of any applicant without assigning any reasons thereof.

GENERAL INFORMATION :

1. If large numbers of candidates apply for above posts, short-listing of eligible candidates for interview shall be done on the basis of short-listing criteria/written test.
2. The date, time and place of interview/written test will be intimated later on.
3. Self attested copies of all academic and professional qualifications, including mark sheets, proof of date of birth (Matric Certificate), caste certificate issued by competent authority in case of OBC/SC candidates, Experience Certificates and two passport size photographs duly attested by a Gazetted Officer should be attached along with the application.
4. The certificates, if not in English or Hindi, should be accompanied with translated English/Hindi copies and the same should be attested by a Gazetted Officer.
5. The application form should be filled in English or Hindi only.
6. Applicants should give clear and complete postal address for correspondence. Corporation will not be responsible for any postal delay/wrong delivery/non-delivery of any communication at any stage of the recruitment process. No communication in this regard will be made with the applicants. ALIMCO will exercise every care to avoid errors in the conduct of all stages of the recruitment process, it shall not take any liability for any error as may inadvertently occur in the process.
7. Incomplete applications or applications received after the last date will not be considered.
8. A candidate's single application should be sent in one envelope. Multiple applications in one envelope shall be rejected.
9. The vacancies shown above are provisional and liable to be increased or decreased or may even be reduced to NIL, in which case Corporation is not liable to compensate the applicant for the consequential damage.
10. If the candidates do not fulfill any of the conditions given in the employment notice, his/her candidature will be cancelled at any stage whenever the discrepancy is noticed.
11. Any subsequent change in the terms & conditions of Employment Notice as per rules will stand good.
12. In case of any dispute, the case shall be settled in the Courts at Kanpur city only.
13. The final selection is subject to the candidates being found medically fit by the Chief Medical Officer, Kanpur.
14. Only those candidates should apply who accept the terms & conditions mentioned in this advertisement.

15. Check list of enclosures :

- (a) Filled in application form with signature of candidate.
- (b) One passport size photo pasted and one photo enclosed.
- (c) Caste Certificate for OBC/SC candidates.
- (d) Proof of Date of Birth (Matric Certificate).
- (e) Pass Certificate & Mark Sheet (all years) for eligibility qualification.
- (f) Experience certificate showing relevant post qualification experience.
- (g) Certificate claiming age relaxation in case of PwDs or Ex-servicemen.

APPLICATION FORMAT

APPLICATION FOR THE POST OF _____

Ref. : MD 2 E 83/2008

ALIMCO, KANPUR

1. Name (In English & Block Capitals)

2. Date of Birth (dd-mm-yyyy)

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3. Nationality

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4. Father's Name

5. Complete Mailing Address

6. Category

Genl	SC	ST	OBC	Ex-Ser	PH

7. Sex

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Paste your recent passport size photograph duly attested by Gazetted Officer.

Do not pin or staple the photograph

8. Educational Qualifications (Matriculation onwards)

Educational Qualification	Board/ University	Year of Passing	Percentage of Marks	Major Subjects

9. Experience

Name of Organisation and Address	Join Date	Leaving Date	Duration	Duties & Responsibilities

10. Name & Address of present employer :

11. Contact Telephone Numbers

STD Code No.	Phone No.	Mobile No.

I do hereby declare that I agree with all the terms & conditions given in the aforesaid advertisement and that all the information stated in this application form are true and in case any of my declaration and documents attached herewith is found to be untrue and if I am unable to produce relevant documents in support of the eligibility condition, my candidature may be cancelled at any stage of the recruitment process. In the event that the wrong statement is detected after my appointment then my services are liable to be terminated without notice.

Dated :

Signature of the Candidate